

Interdisciplinary Humanities Graduate Group

Ph.D. and M.A. Degree Requirements

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Introduction

1. Program Overview

Interdisciplinary Humanities (IH) is an innovative comparative humanistic program applying analytical and theoretical approaches to the study of societies and cultures in relation to power and difference through social practices and cultural expressions across time and space. Our faculty have academic backgrounds in anthropology, art history, critical race and ethnic studies, ethnomusicology, film studies, geography, global arts, history, languages, literature, world heritage and writing studies. An Interdisciplinary Humanities education is comprehensive, and also may include disciplinary specialization within integrative concepts and methods, that enrich all cultural research. The program exposes students to many humanities professions and prepares students to engage the public in scholarly activities.

The Interdisciplinary Humanities Graduate Group program offers courses of study leading to either a Master's of Arts (M.A.) or Doctor of Philosophy (Ph.D.) degree. Drawing on the expertise and interests of affiliated faculty, both M.A. and Ph.D. students develop coursework- based and research-based courses of study that encompass traditional seminar instruction and independent research. Students may either define their research around an interdisciplinary topic, or use an interdisciplinary lens on a disciplinary subject. This scholarship engages a variety of methods, ranging from fieldwork, narrative, hermeneutics, qualitative and quantitative analysis, to curation. Thus, the program offers a unique and flexible framework in which to approach core disciplines of scholarly study, while emphasizing an understanding of how similar issues and topics are addressed in multiple fields.

All of our faculty and graduate students read work from every one of our disciplines, and all of us utilize each other's frames of understanding. We offer a course of study designed to produce scholarship that engages humanistic and social scientific inquiries that investigate the global nature of cultures and societies today and in the past. A comprehensive analytical approach to studying the long history of exchange and interplay between times, places, events, and cultural expressions. We ask students to use the intersections of methods, theories, and bodies of knowledge to advance our understanding of new and existing questions. Graduate students reflect on how interdisciplinary and intersectional methods and studies unsettle knowledge traditions, and how they might result in undisciplining. Such analysis and reflection allow students to broaden the horizons of their respective specializations. Interdisciplinary Humanities exists in the tradition of creative frameworks for understanding complex political, social, and cultural issues, past, present, and future.

Students undertake research using methods that include fieldwork, critical theory, description, narrative, hermeneutics, qualitative and quantitative analysis, curation, and an orientation toward ethics and politics.

In short, the IHGG Program is premised upon the conviction that the humanities and allied fields are an intellectually, historically, and institutionally coherent tradition. Humanities scholars utilize a range of methods, but have enough in common to allow for shared insights and discourses.

2. Admissions Requirements

Applicants must demonstrate completion of a B.A., or its equivalent from an accredited institution, with minimum 3.0 average in a humanities discipline or allied field. They must demonstrate a level of English language proficiency adequate for success in graduate level coursework in English. The IHGG TOEFL requirements follow the Graduate Division guidelines as detailed in the *Graduate Policies and Procedures Handbook, which is available in the Graduate Division website*. Among qualified applicants, we will identify those who demonstrate a commitment to the interdisciplinary humanities approach. We will seek to admit each class of students as a coherent cohort of individuals with complementary interests, who can peer-educate and reinforce the interdisciplinary character of the program. We will then evaluate whether we have appropriate faculty to support the proposed programs of study of the qualified students. M.A. students who wish to continue for the Ph.D. will need to go through the application procedure and be admitted to the Ph.D. program. However, M.A. coursework completed in the IHGG program may be used to satisfy Ph.D. requirements.

3. General Committees

The Graduate Group Chair will govern the business of the graduate group. The Executive Committee, the Graduate Advising Committee, the Curriculum Committee and the Admissions and Fellowships Committee are the standing committees of the IHGG. The chair of each standing committee is also a member of the Executive Committee, and the committees will generally have two additional members. The Chair and the Executive Committee, at their discretion, may constitute additional ad hoc or standing committees to recommend actions to the Executive Committee. The Executive Committee will review committee formation and appointments on an annual basis. The committees that are relevant to graduate education are:

a) Executive Committee:

The Executive Committee shall, in consultation with the faculty, determine and implement policy for the good of the Group, establish and guide the educational requirements of the Group, and represent the interests of the Group to the University and other agencies.

b) Graduate Advising and Professionalization Committee

The Graduate Advising and Professionalization Committee is responsible for monitoring progress toward degree, and making recommendations to the Vice Provost & Dean of Graduate Education in cases requiring adjudication. All student petitions and progress reports must be reviewed by the Graduate Advising Committee as well as by the student's own committee.

c) Educational Policy Committee

The Educational Policy Committee evaluates and guides the academic matters of the Program; determining changes in programmatic requirements of the graduate group, reviewing applications for new courses and new specializations, guiding required annual and periodic assessment practices, and managing course rotation. Educational Policy is also responsible for coordinating the IH seminar series and brown bag lunches.

d) Admissions and Fellowships Committee

The Admissions and Fellowship Committee develops recruiting materials for the Group, reviews applications for admission, makes recommendations for admission to the Graduate Chair. The committee also reviews applications for internal fellowships from IH graduate students, making recommendations. Finally, it recommends the allocation of the Block Grant.

Master's Degree Requirements

1. Degree Plan

The Master's degree is attained by a Thesis option or a Comprehensive Examination option. A minimum of two semesters in academic residence is required prior to the award of a master's degree. All Master's degrees have a capstone element that is satisfied by the requirement of thesis or comprehensive examination.

Thesis Option. This plan requires a minimum of 44 semester units in approved graduate-level courses and other credit bearing activities as detailed in the Course Requirements, including completion of an M.A. thesis followed by an oral defense.

Comprehensive Examination Option. This plan requires a minimum of 48 semester units in approved graduate level courses and other credit bearing activities as detailed in the Course Requirements. A comprehensive oral and written examination in the major subject is required of each candidate. No thesis is required.

Students demonstrate breadth and emphasis by taking four or more "Readings in the Interdisciplinary Humanities" courses (IH 210-IH 217, IH 220, and IH 230). These courses focus on introducing students to core primary and secondary literature around particular themes.

All courses in the program other than IH 207 and IH 208 follow a standard 4 credit hours. IHGG courses are extremely time-consuming classes that are intended to move students toward proficiency and independence in reading and writing, which are the core practices of the humanities. IHGG classes will generally meet for three hours per week, and will require at least 12 hours per week of outside preparation. IHGG Readings courses will typically require students to read one or two books per week or the equivalent in articles (a total of 250 to 500 pages of reading per week), to write weekly response papers analyzing what they have read, to prepare class presentations throughout the semester, and to write extensively. Instructors may require a 25- to 30-page seminar paper or a larger number of shorter writing exercises that allow students to practice various modes of scholarly communication. IHGG Methods and Research courses will require students to identify, acquire, read, critique and synthesize scholarship together with creative or archival works, to present their work in progress, and to offer an end-of-term presentation of their semester of work.

In addition to the breadth and emphasis offered by the Readings in Interdisciplinary Humanities requirement, students may optionally declare a specialization. The specializations are areas of significant student interest and a depth of faculty expertise. They showcase areas of interdisciplinary strength in the IHGG and are consistent with the vision of the program. Students who wish to declare a specialization must take 16 credits in classes designated for the specialization, have a committee chair who is affiliated with the specialization, and have at least one other committee member affiliated with the specialization.

2. Course Requirements - Core and Electives (44 total units for Thesis Option and 48 total units for Comprehensive Examination Option)

M.A. students in the IHGG program will learn the methods and practices by which knowledge is created in the humanities and will be able to communicate about the content and methods of the humanities in many organizational and institutional settings.

M.A. Program Learning Outcomes:

1. Become proficient in selected theories and research methods appropriate to the study of the humanities.
2. Understand and apply both disciplinary and interdisciplinary approaches to humanities research.
3. Achieve domain expertise in a particular disciplinary or interdisciplinary field of the humanities.
4. Demonstrate proficiency in research, analysis, and critique in the humanities through exams, papers, and theses.
5. Display commitment to the research ethics and professional standards of the humanities and to the particular field of expertise.

The IHGG Program Learning Outcomes are aligned with the Learning Outcomes approved by the UC Merced Graduate Division, which appear in the UC Merced General Catalog.

The Standards of Mastery for the M.A. are:

1. Develop communication skills and strategies appropriate for explaining the content and methods of the humanities to a wide range of audiences.
2. Demonstrate proficiency in using one or more established research methods to address existing topics in a humanities field.

a) Core Courses (total 12units)

Course Number	Course Name	Units
IH 201	IH Theories and Approaches	4
IH 204	IH Methods course, 204A-204D (1 required)	4
IH 207	Introduction to Interdisciplinary Humanities	2
IH 208	Teaching Practicum	2

b) Elective Courses (Master Thesis students choose 32 units and Comprehensive Exam students choose 36 units)

Course Number	Course Name	Units
IH 202*	Study Plan Design	4
IH 203	Pedagogy in IH	4
IH 205	Humanities in the World	4
IH 210	Readings in IH: Past Worlds	4
IH 217	Readings in IH: Film and Media	4
IH 220	Readings in IH: Space, Place and the Environment	4
IH 221	Advanced Methods in Texts and Archives	4
IH 222	Advanced Methods in Material and Visual Culture	4
IH 223	Advanced methods in Performativities and Ethnography	4
IH 224	Advanced methods in Community Engaged and Public Humanities	4
IH 230	Readings in IH: Expressive Culture -Sound, Movement and Performance	4

IH 291	Seminar Series in the Humanities	1-4
IH294	Individualized Study in Pedagogy	1-4
IH 295	Graduate Research	1-12
IH 296	Research for M.A. Thesis	1-12
IH 298	Directed Group Study	1-12
IH 299	Directed Independent Study	1-12

*IH202 is not required, but strongly recommended for M.A. students.

c) Summary

All M.A. students are required to complete 12 units of core coursework. In addition, they are also required to complete elective courses; 32 for Thesis students and 36 for Comprehensive Exam students. In total, Thesis students are required to complete 44 units and Comprehensive exam students 48 units. Full-time students must enroll in 12 units each semester including research, academic and seminar units. Courses that fulfill any of the graduate group course requirements may not be taken S/U.

All M.A. students are required to enroll in IH 201, 207, 208 and one of the IH 204 classes. All M.A. students are also required to take four Readings in IH courses from the sequence of IH 210-217, 220, and 230. All Readings in IH courses are repeatable; themes will vary based on instructor expertise. Students must take at least two versions of one Readings course number and must take at least one Readings course of another number. M.A. students are strongly encouraged to take IH 202, although this course is a requirement only for Ph.D. students.

Additional credits may be used at a student's discretion for research, exam preparation, thesis writing, courses outside of IHGG, or deeper exploration of an area of interest.

Students who wish to seek a waiver for any IHGG requirement must: a) write a memo of justification explaining the proposed exception, a proposed substitution for the requirement, and the educational rationale for the request, and b) obtain a letter of support from their major advisor. The Graduate Advising Committee will review student petitions for program requirement waivers and make determinations about them.

Independent study courses should be kept to a minimum, and are not available to first year students who are expected to be actively engaging with fellow graduate students in small seminars, settings in which they can best develop the intellectual skills needed to continue in the program. Only students beyond the first year, who are in good academic standing, who are

making timely progress toward their degrees, and who have fulfilled progress reporting requirements may take independent study classes. Independent study courses also may not substitute for the classes required by the curriculum.

The same rules apply to enrollment in courses outside of the IHGG program, either in other UC Merced programs or on other campuses. Given the interdisciplinary orientation of the IHGG program, students beyond the first year are encouraged to take courses and work with faculty in other programs at UC Merced and beyond.

Students in the first year who wish to enroll in independent study courses or courses outside of the program must obtain a letter of support from their advisor and petition to the Graduate Advising Committee. Students beyond the first year do not need additional approval to take courses outside of the program.

3. Committees

a) MA Thesis and Examination Committees

By the end of the second semester of matriculation, Master's Thesis students, in consultation with their graduate advisor and (as needed) the Graduate Group Chair and members of the Graduate Advising Committee, are required to nominate a Thesis and Examination Committee. M.A. student's committee will consist of a minimum of four members, including at least three voting members of the University of California Academic Senate and is chaired by the student's advisor. At least three members must be core or affiliate members of the IHGG faculty. The committee must be chaired by an IHGG core faculty member. The Comprehensive Exam committee must have at least three voting members of the University of California Academic Senate, and will consist of three examiners who are proficient in each of three examination topics, and one who can examine the student's proficiency in the breadth of the World at Home/At Home in the World focus. Recommended committee membership is reviewed by the Chair of the Graduate Group and sent to the Vice Provost and Dean of Graduate Education for final approval.

In addition to three Senate voting members, committee members may be non-Academic Senate faculty on an exception-only basis. The Graduate Dean, on behalf of the Graduate Council, retains sole authority to grant exceptions. All such requests must be submitted in writing by the Graduate Group Chair to the Graduate Dean two weeks prior to the examination to allow a reasonable time for review.

4. Advising Structure and Mentoring

The Graduate Advisor is the faculty member who supervises the student's research and thesis. Each student's Graduate Advisor, who is appointed by Graduate Group Chair, is a resource for information on academic requirements, policies and procedures, and registration information and is the Chair of the Thesis and Examination Committees. The Admissions and Fellowships

Committee will assign each admitted student a faculty advisor based upon student and faculty interest and faculty availability. The program will provide a first-year advisor of record to assure that each student is effectively acculturated into the program. Students may subsequently switch advisors. The IHGG takes the Graduate Council approved Mentoring Guidelines as the framework for an effective student-advisor relationship. The Graduate Policies and Procedures Handbook (GPPH) also shares best practices on managing professional relationships between graduate students and Faculty.

The Graduate Advising Committee and the Graduate Group Chair are additional resources for answering academic questions and for resolving conflicts between students and advisors. The Graduate Group Staff assists students with identifying appointments and general university policies.

A graduate student is expected to maintain satisfactory progress toward the academic objectives defined by the IHGG and must do so in accordance with policies described in the IHGG Policies and Procedures Handbook as well as the Graduate Policies and Procedures Handbook.

Students will write annual Progress Reports for approval by their advisors. The Progress Reports will indicate whether students are progressing toward their degrees and whether they are doing so within normative time. Students who are not making satisfactory progress or those whose progress is behind normative time will be notified of being in Unsatisfactory Academic Progress. They are required to develop a plan, with advisor approval, to get back on track, and/or an explanation, also with advisor approval, of their slow progress.

A graduate student who has not demonstrated satisfactory academic progress may be subject to Academic Disqualification if satisfactory progress is not achieved within one semester of receipt of Notification of Unsatisfactory Performance. In addition, students who have not demonstrated satisfactory academic progress are not eligible for any academic appointment/employment and may not receive fellowship support or other awards.

During the spring semester, the student and their advisor should meet to discuss the progress report. The student is responsible for submitting the progress report, signed by the advisor, to the Graduate Advisory Committee. It is the responsibility of each student's advisor, committee members, and other supervising faculty to be attentive to student progress and to communicate expeditiously with the student and with the Graduate Advising Committee about potential problems.

Advisors and other supervising faculty should communicate with the Graduate Advising Committee as soon as they become concerned about a student's progress. The Graduate Advising Committee will determine appropriate steps, which may include heightened scrutiny, an informational warning, or a request that Graduate Division determine whether a formal communication of unsatisfactory progress is necessary on the basis of the criteria outlined in

5. Advancement to Candidacy

In accordance with University of California policy, students must be advanced to candidacy for their degree prior to the beginning of the final semester of enrollment. An Application for Advancement to Candidacy initiated by the student and approved by the Graduate Group should be submitted to the Vice Provost and Dean of Graduate Education before (preferably 30 days before) the opening of the semester in which the degree is expected. The Application must be accompanied by petitions for any course credits that have not already been approved by the Vice Provost and Dean of Graduate Education. If the Master's degree requires a thesis (Plan I), membership of the thesis committee must be included, and the graduate group chair, and the graduate student must sign the Statement of Conflict of Interest form, which is included in the Application. Deadlines for submission and approval of the Application for Advancement to Candidacy are published each semester on the Graduate Division website. Students must pay the current Advancement to Candidacy in the Master's Degree fee. If the student has not advanced to candidacy before the beginning of the semester in which all requirements are completed, the degree will not be conferred until the end of the following semester. When the student is formally advanced to candidacy, the student and the Graduate Group are notified.

6. Thesis and Comprehensive Examination Requirements

a) Thesis Requirements (Plan I)

The candidate should plan to form a thesis committee and submit all required documents ratifying committee composition by the third semester of matriculation. The candidate and advisor should meet at least once a year with the other members of the thesis committee to discuss progress and any changes in research objectives.

Research for the Master's thesis is to be carried out under the supervision of a core member of the program faculty and must represent an original contribution to knowledge in the field. As a general guideline, an M.A. thesis is typically between 50 and 100 pages long. An outstanding thesis is a well written work that shows a deep knowledge of a topic and mastery of all the relevant prior work on a subject. It displays insightful thinking and makes important breakthroughs. It is the product of well-designed research and thorough work. Quality and care are evident in the analyses and presentation. The argument is focused, logical, rigorous, and sustained. A successful M.A. thesis includes a clear and cogent explanation of a significant question and a review of prior scholarship about it. It effectively applies an appropriate theoretical framework and research method to illuminate an original project and a body of source material associated with it.

The thesis research must be conducted while the student is enrolled in the program. The thesis is submitted to the thesis committee at least one month before the scheduled defense. All

committee members must approve the thesis in its entirety and sign the title page before the thesis is submitted electronically to the Graduate Division for final approval. Should the committee determine that the thesis is unacceptable, even with substantial revisions; the program may recommend the student for academic disqualification from the program to the Vice Provost and Dean of Graduate Education.

Submission of the thesis is followed by a thesis defense. The defense is the culmination of the graduate program. The student delivers a formal presentation of the thesis and fields questions about it from his or her committee. A successful defense demonstrates exceptional verbal communication skills, reveals the student's capacity to succinctly synthesize the entire thesis into a brief and clear presentation, and displays the student's ability to respond extemporaneously and persuasively to questions about the content, methods, and context of the thesis. If a student passes the defense, it means that he or she is ready to file the thesis, potentially following minor revisions.

The defense is a two hour exam that includes a public component open to all IHGG faculty and students, and a closed component limited to committee members. The student must receive a unanimous pass from the Thesis committee on their defense. Students are advised to submit the thesis for committee review at least six weeks prior to the scheduled defense date.

The fully revised thesis must be submitted by the deadline in the semester in which the degree is to be conferred. Those students who complete requirements and submit the thesis after the end of the semester and prior to the start of the subsequent semester will earn a degree for the following semester, but will not be required to pay fees for that semester. Instructions on preparation of the thesis are available in the UCM Thesis and Dissertation Manual and a schedule of dates for filing the thesis in final form are published on the Graduate Division website in the calendar and deadlines section.

b) Comprehensive Examination (Plan II)

The M.A. Comprehensive Examination is based upon extensive and intensive reading. Each member of the student's committee will generally assign a list of between approximately 15 and 25 books and/or the equivalent quantity of reading in the form of articles, though these numbers should be considered as a general guideline, and will vary case by case.

For the written examination, each member of the committee will design a written question to prompt two hours of open-note writing resulting in an essay of approximately two to four pages. The exam may be spread over multiple days. For the written exam, each member of the committee will design a series of oral questions prompting approximately 30 minutes of give-and-take. The questions should be based upon the assigned readings, and, in the case of the oral exam, the answers to the written exam.

In order to pass the examinations, students will have to demonstrate that they are familiar with the history and development of scholarship on each examination topic, the major theories and methods that its practitioners utilize, and the current questions and literature about it. In a successful comprehensive exam, a student will be able to:

- Accurately recall the titles, authors, methods, arguments, approximate dates of publication, details and contributions of a large number of works.
- Perform precise, sophisticated, original, and evidence-based analysis and critique of individual works.
- Synthesize information and ideas from multiple works to illustrate a concept or support an original idea.
- Demonstrate breadth and depth of knowledge and domain expertise regarding the content and methods of several disciplinary and/or interdisciplinary fields of the humanities.
- Display commitment to the research ethics and professional standards of the humanities and to a specific field of expertise.
- Communicate fluently, persuasively, clearly, and confidently.
- Demonstrate appropriate preparation for his or her readiness for the independent and creative work required to complete an M.A. thesis on a particular topic.

Students whose committees unanimously deem that their exams demonstrate exemplary recall of information and knowledge, exceptional written and oral communication, and highly creative analysis and synthesis will receive a Pass With Distinction.

The results of the examination must be reported to Graduate Studies using the Final Report for the Master's Degree Form found on the Graduate Division website. When students take the exam, they must be registered or in current filing fee status.

i) **Timing:** Students may take the comprehensive examination once they have advanced to candidacy. However, it is important that the timing of the exam be completed at or near the end of the coursework for the Master's degree.

ii) **Outcome:** Examinations can result in either a pass, fail, or partial pass by unanimous consensus of the Qualifying Examination Committee. The categories are described below.

a) A student has passed when the Qualifying Examination Committee unanimously votes that the student passed the entire examination with scholarship that is at least acceptable. The committee must report to the Graduate Council via the Vice Provost and Dean of Graduate Education within 30 days. If agreed unanimously by the committee the student may be allowed to make minor modifications prior to submitting the results of the examination.

b) A student has failed when the Qualifying Examination Committee votes unanimously that

the student failed the entire examination. The second examination may have a format different from the first, but the substance should remain the same. A student whose performance on the second attempt is also unsatisfactory, or who does not undertake a second examination within the next semester of enrollment, is subject to academic disqualification. A third examination may be given only with the approval of the Graduate Group committee and the Vice Provost and Dean of Graduate Education.

- c) A student has partially passed when the Qualifying Examination Committee votes unanimously that the student passed some components but failed others. In this instance, the following apply:
- 1) The student has the option of taking a second examination as detailed in above on the components failed; and
 - 2) The chair of the committee must write a letter to the student, with a copy to the Graduate Division, conveying the information about the student’s performance (pass, fail, or partial pass) on each of the components covered during the examination.

7. Normative Time to Degree

Normative Time is the elapsed time (calculated to the nearest semester) that a student would need to complete all requirements for the degree, assuming that they are engaged in full-time study and making adequate progress. The student must advance to candidacy and complete the degree within the limitations established by the Graduate Group and approved by the Graduate Council. Normative time for the M.A. with an exam option is two years, and normative time for an M.A. with a thesis option is three years.

8. Typical Timeline and Sequence of Events

Year One	Fall	Spring
	IH201 Methods and Approaches (1)	IH 204 (A,B,C or D)
	IH 207 Introduction to IH	Readings in IH Course #2 (IH 211-217, 220, 230)
	IH 208 Teaching Practicum	Readings In IH Course #3 (IH 210-217, 220, 230)
	Readings in IH #1 (IH 211-217, 220, 230)	
Year Two	Fall	Spring
		(Comprehensive Exam completed)

	IH 202: Degree Plan	Elective
	Elective – Readings in IH, course #4	Elective
	Elective	IH 299 Directed Independent Study

9. Sources of funding

Graduate students who received a funding offer with their admissions offer will have their financial support according to the terms of the funding offer. Funding will come through a combination of Teaching Assistantships, graduate Research Assistantships, and/or Fellowships. Master's students are typically not funded by such means; but they may receive a funding offer with their admissions offer. More information on financial support can be found in the [Graduate Policies and Procedures Handbook](#).

10. PELP, In Absentia, and Filing Fee Status

Information about PELP (Planned Educational Leave Program), In Absentia (reduced fees when researching out of state), and Filing Fee status can be found in the Graduate Group Policies and Procedures available on Graduate Division website.

Ph.D. Degree Requirements

1. Overview

In accordance with University of California policy, a minimum of four semesters in academic residence is required prior to awarding the Ph.D. Typically, a longer period of study, five to six or more years, is required for completion of all degree requirements. It is the responsibility of the Graduate Group to inform the student upon admission to the program of the expected degree time. All graduate students are considered resident graduates, not candidates for a degree, unless admitted to candidacy after completion of all candidacy requirements and approval by the Graduate Division after formal application. A student advances to candidacy for the Ph.D. upon successfully demonstrating a high level of scholarship at the Ph.D. level, and upon completing all preparatory work and demonstrating readiness to proceed to the dissertation phase.

PhD Students in the IH take 52 units of coursework. They demonstrate breadth and emphasis by taking two or more Readings in the Interdisciplinary Humanities courses. All courses in the program other than IH 207 and IH 208 follow a standard 4 credit hours. IHGG courses are extremely time-consuming classes that are intended to move students toward proficiency and independence in reading and writing, which are the core practices of the humanities. IHGG classes will generally meet for three hours per week, and will require at least 12 hours per week of outside preparation. IHGG Readings courses will typically require students to read one or two books per week or the equivalent in articles (a total of 250 to 500 pages of reading per week), to write weekly response papers analyzing what they have read, to prepare class presentations throughout the semester, and to write extensively. Instructors may require a 25- to 30-page seminar paper or a larger number of shorter writing exercises that allow students to practice various modes of scholarly communication. IHGG Methods and Research courses will require students to identify, acquire, read, critique and synthesize scholarship together with creative or archival works, to present their work in progress, and to offer an end-of-term presentation of their semester of work.

2. Course Requirements - Core and Electives (total 52 units)

Ph.D. students in the IHGG program will combine and extend multiple research practices, apply them to novel topics, and produce new insights about the humanities. They will be prepared to anticipate possible directions of change in an evolving knowledge economy, to play many roles in it, and to adapt methods and activities to meet both current and future needs.

Ph.D. students Program Learning Outcomes:

1. Become proficient in selected theories and research methods appropriate to the study

- of the humanities.
2. Understand and apply both disciplinary and interdisciplinary approaches to humanities research.
 3. Achieve domain expertise in a particular disciplinary or interdisciplinary field of the humanities.
 4. Demonstrate proficiency in research, analysis, and critique in the humanities through exams, papers, and theses.
 5. Display commitment to the research ethics and professional standards of the humanities and to the particular field of expertise.

The IHGG Program Learning Outcomes are aligned with the Learning Outcomes approved by the UC Merced Graduate Division, which appear in the UC Merced General Catalog.

The Standards of Mastery for the Ph.D. are:

1. Create scholarly and creative works that use multiple and diverse methods for communicating about the content and methods of the humanities with any audience.
2. Identify original topics in a humanities field and demonstrate proficiency in combining, modifying, expanding and critiquing existing research methods and theories in order to address them in an imaginative way.

Please note that courses taken toward a graduate degree at another institution cannot be transferred for credit toward a Ph.D. at UCM. However, a course requirement may be waived if a similar course was taken at another institution. The General Petition form should be used for all requests for waivers of course work.

a) Core Courses (total 28 units)

Course Number	Course Name	Units
IH 201	IH Theories and Approaches	4
IH 204	IH Methods course, 204A-204D (2 required)	8
IH 207	Introduction to Interdisciplinary Humanities	2
IH 208	Teaching practicum	2
IH 202	Study Plan Design	4
IH 250-251	Research Seminar I and II	8

b) Elective Courses (total 24 units)

Electives will include 2 courses from IH 210-217, 220 and 230; and one course from IH 221-224

Course Number	Course Name	Units
IH 203	Pedagogy in IH	4
IH 205	Humanities in the World	4
IH 209	Area Papers and Prospectus Writing	1-12
IH 210	Readings in IH: Past Worlds	4
IH 211	Readings in IH: Identity, Power and difference	4
IH 212	Readings in IH: Migration and Belonging	4
IH 213	Readings in IH: Expressive Culture -Visual and Material	4
IH 214	Readings in IH: Literature & Language and Writing	4
IH 215	Readings in IH: Space, Place and the Environment	4
IH 216	Readings in IH: Critical Theory	4
IH 217	Readings in IH: States & Nations and Empires	4
IH 220	Readings in IH: Social and Spatial Dynamics Space, Place and the Environment	4
IH 221	Advanced Methods in Texts and Archives	4
IH 222	Advanced Methods in Material and Visual Culture	4
IH 223	Advanced methods in Performativities and Ethnography	4
IH 224	Advanced methods in Community Engaged and Public Humanities	4
IH 230	Readings in IH: Expressive Culture -Sound, Movement and Performance	4
IH 240	Writing, Communicating, and Publishing for Publics	4
IH 260	Advanced Issues in Professionalization	4
IH 291	Seminar Series in the Humanities	1-4
IH 294	Individualized Study in Pedagogy	1-4
IH 295	Graduate Research	1-12
IH 297	Research for Ph.D. Dissertation	1-12
IH 298	Directed Group Study	1-12
IH 299	Directed Independent Study	1-12

IH 217	Readings in IH: Film and Media	4
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c) Summary

A total of 52 units are required: 28 units of core courses and 24 units of elective courses.

Elective courses include: a) 8 units of Readings in the Interdisciplinary Humanities (2 courses) with two different course numbers; b) One advanced methods course (IH 221-224)(4 credits) and c) 12 additional units of electives. Core and Readings courses must be taken for a letter grade. A minimum course load is 12 units each academic semester, and per UC regulations students cannot enroll in more than 12 units of graduate level courses per semester.

All Ph.D. students are required to enroll in IH 201, 202, 207, 208, 250 and 251. They are also required to take 2 methods courses chosen from IH 204 A, B, C or D. IH 201 and IH 207 and 208 are taken concurrently during the fall of the first year of matriculation, and IH202 is generally taken during the fall of the second year. IH 204 is offered in the spring, with 204A & 204B offered one year, and 204C and 204D offered the following year. Students will take at least one advanced methods course (IH 221-224) and at least 2 readings courses (IH 210-217, 220 and 230). IH 250 is taken in the spring of the second year, and IH 251 in the fall of the third year.

All Readings courses are repeatable; themes will vary based on instructor expertise.

Additional credits may be used at a student's discretion for research, exam preparation, thesis writing, courses outside of IHGG, or deeper exploration of an area of interest.

Students who wish to seek a waiver to any IHGG requirement must: a) Fill out the General Petition, explaining the proposed exception, a proposed substitution for the requirement, and the educational rationale for the request, and b) obtain a letter of support from their major advisor. The Graduate Advising Committee will review student petitions for program requirement waivers and make determinations about them.

Independent study courses should be kept to a minimum, and are not available to first year students who are expected to be actively engaging with fellow graduate students in small seminars, settings in which they can best develop the intellectual skills needed to continue in the program. Only students beyond the first year, who are in good academic standing, who are making timely progress toward their degrees, and who have fulfilled progress reporting requirements may take independent study classes. Independent study courses also may not substitute for the classes required by the curriculum.

The same rules apply to enrollment in courses outside of the IHGG program, either in other UC Merced programs or on other campuses. Given the interdisciplinary orientation of the IHGG program, students beyond the first year are encouraged to take courses and work with faculty in other programs at UC Merced and beyond.

Students in the first year who wish to enroll in independent study courses or courses outside of the program must obtain a letter of support from their advisor and petition to the Graduate Advising Committee. Students beyond their first year do not need additional approval to take courses outside of the program.

3. Special Requirements

a) Language Examination

All Ph.D. students must demonstrate proficiency in at least one language other than modern English or a linguistics-based skill (such as computer programming, stats, or GIS) that is relevant to their proposed course of study. At the end of the student's first academic year, the student and their advisor will fill out a standard form in which they identify a relevant language/skill, its purpose for the student's plan of study, the way in which they will demonstrate proficiency, and a timeline for completion. The form of demonstrating proficiency will be dictated by the way in which the proposed language/skill is to be used in the student's course of study. The form signed by the student and advisor will have a list of standard options from which to choose as well the opportunity to propose an alternative type of examination or proficiency demonstration. Both the language/skill and the form of the evaluation must be approved by the IH Chair prior to the exam. Any language/skills exam is pass/fail and may be taken repeatedly, though it must be passed prior to advancement to candidacy. The Graduate Division will be advised in writing about the date passed.

4. Committees

a) Ph.D. Dissertation and Examination Committees

By the end of the third semester of matriculation, each Ph.D. student, in consultation with their graduate advisor and (as needed) the Graduate Group Chair and members of the Graduate Advising Committee, is required to nominate a Dissertation and Examination Committee. Selecting a committee is generally conducted as part of the IH 202 Study Plan Design course. The student's committee will consist of a minimum of four members, including at least three voting members of the University of California Academic Senate and is chaired by the student's advisor. At least three members must be core or affiliate members of the IHGG faculty. The committee must be chaired by an IHGG core faculty member. The Examination Committee must have at least three voting members of the University of California Academic Senate, and will consist of three examiners who are proficient in each of three examination topics, and one who attends to the student's breadth. Recommended committee membership is reviewed by the Chair of the Graduate Group and sent to the Vice Provost and Dean of Graduate Education for final approval.

In addition to three Senate voting members, committee members may be non-Academic Senate faculty on an exception-only basis. The Graduate Dean, on behalf of the Graduate Council, retains sole authority to grant exceptions. All such requests must be submitted in writing by the Graduate Group Chair to the Graduate Dean two weeks prior to the examination to allow a reasonable time for review.

5. Advising Structure and Mentoring

The Graduate Advisor is the faculty member who supervises the student's research and dissertation. Each student's Graduate Advisor, who is appointed by Graduate Group Chair, is a resource for information on academic requirements, policies and procedures, and registration information and is the Chair of the Dissertation and Examination Committees. The Admissions and Fellowships Committee will assign each admitted student a faculty advisor based upon student and faculty interest and faculty availability. The program will provide a first-year advisor of record to assure that each student is effectively acculturated into the program. Students may subsequently switch advisors. The IHGG takes the Faculty Senate Graduate Council Mentoring Guidelines as the framework for an effective student-advisor relationship.

The Graduate Advising Committee and the Graduate Group Chair are additional resources for answering academic questions and for resolving conflicts between students and advisors. The Graduate Group Staff assists students with identifying appointments and general university policies.

A graduate student is expected to maintain satisfactory progress toward the academic objectives defined by the IHGG and must do so in accordance with policies described in the IHGG Policies and Procedures Handbook as well as the Graduate Policies and Procedures Handbook.

Students will write annual Progress Reports for approval by their advisors. The Progress Reports will indicate whether students are progressing toward their degrees and whether they are doing so within normative time. Students who are not making satisfactory progress or those whose progress is behind normative time will be notified of being in Unsatisfactory Academic Progress. They are required to develop a plan, with advisor approval, to get back on track, and/or an explanation, also with advisor approval, of their slow progress.

A graduate student who has not demonstrated satisfactory academic progress may be subject to Academic Disqualification if satisfactory progress is not achieved within one semester of receipt of Notification of Unsatisfactory Performance. In addition, students who have not demonstrated satisfactory academic progress are not eligible for any academic appointment/employment and may not receive fellowship support or other awards.

During the spring semester, the student and their advisor should meet to discuss the progress report. The student is responsible for submitting the progress report, signed by the advisor, to the Graduate Advisory Committee. It is the responsibility of each student's advisor, committee members, and other supervising faculty to be attentive to student progress and to communicate expeditiously with the student and with the Graduate Advising Committee about potential problems.

Advisors and other supervising faculty should communicate with the Graduate Advising

Committee as soon as they become concerned about a student's progress. The Graduate Advising Committee will determine appropriate steps, which may include heightened scrutiny, an informational warning, or a request that Graduate Division determine whether a formal communication of unsatisfactory progress is necessary on the basis of the criteria outlined in the *Graduate Policies and Procedures Handbook*.

6. Advancement to Candidacy, Qualifications

Advancement to candidacy is the culmination of a process, involving area papers, a qualifying exam (written and oral), and a dissertation prospectus.

To advance to candidacy a student must:

- a. Satisfy all requirements set by the graduate program, including coursework and language exam
- b. Maintain a minimum GPA of 3.0 in all course work undertaken
- c. Have passed unanimously the Qualifying Examination before their committee
- d. Have presented and defended the dissertation prospectus
- e. File the appropriate paperwork (Advance to Candidacy for the Degree of Doctor Philosophy Form and Conflict of Interest Form) with the Graduate Division and pay the candidacy fee in order to be officially promoted to Ph.D. Candidacy

As a pre-requisite to completing the qualifying exam, all course requirements and the Language Examination must be completed. The qualifying exam should be taken by the sixth semester and no later than the end of the eighth semester after admission to the Ph.D. program.

Passing this exam makes the student eligible for advancement to candidacy, with successful completion of the dissertation prospectus as the final step in this comprehensive process. When, by unanimous vote, the Committee decides the student is qualified for the dissertation phase, it shall recommend advancement to candidacy to the Vice Provost and Dean of Graduate Education. The student must pay the current advancement to candidacy fee to the campus Cashier's Office that will validate the advancement to candidacy form. The student must then submit the advancement to candidacy form to the Graduate Division. The candidate and graduate program will be notified of formal advancement and the appointment of a Doctoral Committee.

In accordance with University of California policy, students must be advanced to candidacy for their degree prior to the beginning of the final semester of enrollment. An Application for Advancement to Candidacy initiated by the student and approved by the Graduate Group should be submitted to the Vice Provost and Dean of Graduate Education before (preferably 30 days before) the opening of the semester in which the degree is expected. The Application must be accompanied by petitions for any course credits that have not already been approved by the Vice Provost and Dean of Graduate Education. Deadlines for submission and approval of the Application for Advancement to Candidacy are published each semester on the Graduate Division website. If the student has not advanced to candidacy before the beginning of the semester in which all requirements are completed, the degree will not be conferred until the end of the following semester.

Advancement to Candidacy begins with the first academic term following completion of all requirements (including submission of all forms).

Successful completion of the advanced to candidacy process in the Interdisciplinary Humanities graduate program means that students will have demonstrated familiarity with the history and development of scholarship on each examination topic, the major theories and methods that its practitioners utilize, and the current questions and literature about it.

Those skills and abilities include:

- Accurately recall the titles, authors, methods, arguments, approximate dates of publication, details and contributions of a large number of works.
- Perform precise, sophisticated, original, and evidence-based analysis and critique of individual works.
- Synthesize information and ideas from multiple works to illustrate a concept or support an original idea.
- Demonstrate breadth and depth of knowledge and domain expertise regarding the content and methods of given interdisciplinary and/or disciplinary fields of the humanities.
- Display commitment to the research ethics and professional standards of the humanities and to a specific field of expertise.
- Communicate fluently, persuasively, clearly, and confidently.
- Demonstrate appropriate preparation for his or her readiness for the independent and creative work required to complete a Ph.D. dissertation on a particular topic.

7. Qualifying Examination and Dissertation Requirements

a) Qualifying Exam Components

i. General Information

The Qualifying Examination has three parts: Area Paper(s), a Written Examination, and an Oral Examination.

- A core component of the qualifying exam are two to three area papers, which may be developed from seminar papers, study planning materials, independent study, exam reading lists, and humanities research projects.
- Area papers are about 15-20 pages in length and reflect the theory and methodologies of interdisciplinary and/or disciplinary humanities research. Unlike a dissertation prospectus, which would outline one future project, area papers should reflect a sustained analysis of study, which could be specific or wide-ranging in scope. These area papers should reflect the reading list.
- The written examination is a take home exam as reflection on the area papers, and is based upon the reading lists compiled in consultation with each member of the committee. Each member of the committee will design a written question to prompt two hours of open-note writing resulting in an essay of approximately two to four pages. The exam may be spread over multiple days.
- An Oral Examination. The two-hour oral examination is held following committee approval of the written examination. Each committee member will ask questions

based upon the area papers, reading lists, and the written examination reflection responses.

ii. Conduct of the Exam

The student's examining committee will consist of a minimum of four members, including at least three voting members of the University of California Academic Senate. At least three must be core or affiliate members of the IHGG faculty. The committee must be chaired by an IHGG core faculty member who is a UC Academic Senate voting member. While enrolled in the Study Plan class, the student will constitute a committee and identify committee members to develop Examination Topics supported by reading lists that represent the breadth and depth of knowledge in a particular area. The student's committee will consist of one examiner from each of the three Examination Topics, and one who can examine the student's proficiency in the breadth of interdisciplinary humanities.

In addition to three Senate voting members, committee members may be non-Academic Senate faculty on an exception-only basis. The Graduate Dean, on behalf of the Graduate Council, retains sole authority to grant exceptions. All such requests must be submitted in writing by the Graduate Group Chair to the Graduate Dean two weeks prior to the examination to allow a reasonable time for review.

Prior to convening a student committee for advancement to candidacy exam, the Faculty Advisor, the Graduate Group Chair, and the graduate student must sign the Statement on Conflict of Interest form that is included in the Advancement to Candidacy for the Degree of Doctor of Philosophy form.

The Committee follows the procedures of the IHGG to conduct the Qualifying Examination for candidacy. The Committee is subject to the rules of the program and those specified below:

- Administration of the Candidacy Examination must conform to the policies established by the Graduate Council.
- The Committee must meet to decide upon examination topics, protocol and scheduling, within program expectations (see above).
- The Committee must notify the students of these policies and the examination format, with adequate notice for the student to provide commentary.
- Note: The program's annual progress reporting is one important and routine process to communicate timelines and process, with mentoring support.

In partnership with their committee members, students determine their reading list. Each member of the student's committee will generally offer a list of between approximately 10-20 (for an external member) and 40-50 (for the major advisor) books and/or the equivalent quantity of reading in the form of articles, though these numbers should be considered as a general guideline, and will vary case by case.

Graduate Council policy specifies that although the formal oral Qualifying Examination for candidacy ordinarily is conducted in a single day, the Committee may meet intermittently over a longer period, and may decide to reexamine the student on one or more topics after a specified interval.

When the Committee meets to conduct the oral Qualifying Examination, it must report to the Graduate Council via the Vice Provost and Dean of Graduate Education within 30 days. Upon completion of the Qualifying Examination and all other Graduate Group requirements for Advancement to Candidacy, the results should be submitted to the Graduate Division on the Qualifying Examination Report form. The Qualifying Examination Report Form must be signed by all committee members at the time the candidacy examination is concluded and submitted even if the student failed the examination.

iii. Outcome of the Exam

Before voting upon its recommendation for or against candidacy, the Committee as a whole shall meet with the student, and any member of the Committee will have the right to pose appropriate questions to the student. The Committee must conclude its examination when convened with the student present. The committee, having reached a unanimous decision, shall inform the student of its decision to:

- **Pass with Distinction:** Students whose committees unanimously deem that their exams demonstrate exemplary recall of information and knowledge, exceptional written and oral communication, and highly creative analysis and synthesis will receive a Pass with Distinction.
- **Pass:** A student has passed when the Qualifying Examination Committee unanimously votes that the student passed the entire examination with scholarship that is at least acceptable. The committee must report to the Graduate Council via the Vice Provost and Dean of Graduate Education within 30 days. If agreed unanimously by the committee the student may be allowed to make minor modifications prior to submitting the results of the examination.
- **Fail:** A student has failed when the Qualifying Examination Committee votes unanimously that the student failed the entire examination. The second examination may have a format different from the first, but the substance should remain the same. A student whose performance on the second attempt is also unsatisfactory, or who does not undertake a second examination within six months from the first attempt, is subject to academic disqualification. A third examination may be given only with the approval of the Graduate Group committee and the Vice Provost and Dean of Graduate Education.
- **Pass with Conditions:** A student has partially passed when the Qualifying Examination Committee votes unanimously that the student passed some components but failed others. In this instance, the following apply:
 - The student has the option of taking a second examination as detailed in above on the components failed; and
 - The chair of the committee must write a letter to the student, with a copy to the Graduate Division, conveying the information about the student's performance (pass, fail, or partial pass) on each of the components covered during the examination.

If a unanimous decision takes the form of "Pass with Conditions" or "Fail", the Chair of

the Candidacy Committee must include in its report a specific statement, agreed to by all members of the committee, explaining its decision and must inform the student of its decision.

b) Dissertation Prospectus

Ph.D. students must constitute a four-person dissertation committee, including at least three voting members of the University of California Academic Senate, and at least three core or affiliate IHGG faculty members and chaired by a core UC Senate voting IHGG member, and must complete and defend a 5- to 10-page dissertation prospectus. The dissertation prospectus should include: 1) a brief explanation of the dissertation topic, 2) its significance and likely impact on the field, including a brief literature review, 3) the research methodology and the student's readiness to conduct the needed research, and 4) a timeline for completion. The student should present the prospectus in a one-hour meeting with the entire dissertation committee. The meeting should take the form of a formal presentation followed by a Q & A session. The committee must unanimously vote to approve the prospectus, disapprove it, or request revisions. Following approval of the prospectus, the committee completes the Prospectus Approval Reporting Form for submission to the Graduate Group Chair and notification of Graduate Division.

c) The Dissertation

The dissertation is the culminating task of the Ph.D. student, and as such, a successful Ph.D. dissertation demonstrates that the student has achieved mastery in every Program Learning Outcome and is prepared for an independent professional career in the humanities. As a general guideline, a Ph.D. dissertation is typically 200 pages long or more.

Outstanding dissertations are well written works that show deep knowledge of a topic and mastery of all the relevant prior work on a subject. They display insightful thinking and make important breakthroughs. They are the product of well-designed research and thorough work. Quality and care are evident in the analyses and presentation. The argument is focused, logical, rigorous, and sustained.

The hallmark of a successful Ph.D. dissertation is its originality and significance. An original contribution asks a new research question or answers an old question in a new way. It may use novel sources or methods. It is of interest and importance to an entire specialist community. It pushes a field's boundaries and influences the field by changing the way people think about a question, method, or body of material.

Upon completion of the final examination and approval of the dissertation, the Doctoral Committee recommends, by submission of the Report on Final Examination of the Ph.D. Degree Form, the conferral of the Ph.D. subject to final submission of the approved

dissertation for deposit in the University Archives. The Committee recommendation must be unanimous.

i. Final Examination

The dissertation defense is the culmination of the graduate program. The student delivers a formal presentation about their dissertation and fields questions about it from their committee. A successful defense demonstrates exceptional verbal communication skills, reveals the student's capacity to succinctly synthesize the entire dissertation into a brief and clear presentation, and displays the student's ability to respond extemporaneously and persuasively to questions about the content, methods, and context of the thesis or dissertation. If a student passes the defense, it means that they are ready to file the dissertation, potentially following minor revisions.

The defense includes a public component open to all IHGG faculty and students, and a closed component limited to committee members. The format is as follows: 1) Student presents their work in a formal 30-minute talk open to all IHGG faculty and students. This is followed by, 2) a 30-minute Q & A open to IHGG faculty and students, and then, 3) a 60 minute closed session for committee questions, critique, and discussion. The student may request a waiver of the open session by submitting a memo and a letter of support from his/her advisor to the Graduate Advising Committee for evaluation at least one month before the scheduled examination date.

ii. General Requirements

The submission of the dissertation is the last step in the program leading to the award of a doctoral degree. All dissertations submitted in fulfillment of requirements for advanced degrees at UCM must conform to certain University regulations and specifications with regard to format and method of preparation. The UCM Thesis and Dissertation Manual is available at the Graduate Division website. The Doctoral Committee certifies that the completed dissertation is satisfactory through the signatures of all Committee members on the signature page of the completed dissertation. The doctoral committee chair is responsible for the content and final presentation of the manuscript.

Filing instructions are found in the UC Merced Thesis and Dissertation Manual.

iii. Dissertation:

The research conducted by the student must be of such character as to show ability to pursue independent research. The dissertation reports a scholarly piece of work of publishable quality that solves a significant problem in the field and is carried out under the supervision of a member of program while the student is enrolled in the program. The chair of the doctoral committee must be a UC Senate voting member and member

of the IHGG program and must be immediately involved with the planning and execution of the work done to formulate the dissertation.

Students should meet regularly with their dissertation committee. The dissertation must be submitted to each member of the dissertation committee at least one month before the student expects to make the defense. Informing committee members of progress as writing proceeds helps the members to plan to read the dissertation and provide feedback. The dissertation must be approved and signed by the dissertation committee before it is submitted to Graduate Studies for final approval.

8. Normative Time to Degree

Normative Time is the elapsed time (calculated to the nearest semester) that students need to complete all requirements for the degree, assuming that they are engaged in full-time study and making satisfactory academic progress. There are two parts to Normative Time:

Normative Time to Advancement to Candidacy and Normative Time in Candidacy. The first represents the number of semesters needed to complete all of course requirements and pass any required Qualifying Exams. This may be different for students entering with master's degrees versus those who pursue the Ph.D. directly after the bachelor's degree. The second represents the remaining semesters that are recommended for completion of the dissertation.

The normative time for advancement to candidacy is 6-7 semesters. The normative time for completion of the IHGG Ph.D. is six to eight years. The long end of this range is slightly below the nationwide average for the humanities, while the short end is significantly below the nationwide average. This represents the commitment of the IHGG to join the emerging national effort to gradually "bend the curve" of humanities Ph.D. education toward shorter times to degree, while recognizing the need to adhere to existing nationwide norms.

9. Typical Timeline and Sequence of Events

Year One	Fall	Spring
	IH 201A Methods and Approaches	IH 204 A,B,C or D
	IH 207, Introduction to IH	Either another IH 204 or Reading Course
	IH 208, TA Practicum	Reading course or Advanced Methods course
	Reading Course (IH 210-217)	
Year Two	Fall	Spring
	IH 202: Study Plan	IH 250: Research Seminar

	Readings course	IH 204 or Readings course
	Readings or Advanced Methods course	Elective:
Year Three	Fall	Spring Advancement to Candidacy
	IH 251 Research Seminar	IH 299 Independent study
	IH 299 Independent Study	IH 209, Area Papers & Prospectus writing
	IH 209, Area Papers & Prospectus writing	
	Language Exam Qualifying Exams	Prospectus Submission
Year Four-Completion	Dissertation	
	(optional) IH 240 (Writing for Publics) and IH 260 (Advanced Professionalization)	

10. Sources of Funding

Graduate students who received a funding offer with their admissions offer will have their financial support according to the terms of the funding offer. Funding will come through a combination of Teaching Assistantships, graduate Research Assistantships, and/or Fellowships. Master's students are typically not expected to be funded by such means; but they may receive a funding offer with their admissions offer. More information on financial support can be found in the [Graduate Policies and Procedures Handbook](#).

11. PELP, In Absentia, and Filing Fee Status

Information about PELP (Planned Educational Leave Program), In Absentia (reduced fees when researching out of state), and Filing Fee status can be found in the Graduate Group Policies and Procedures available on Graduate Division website.

12. Awarding of M.A. Degrees within the Ph.D. Program

Ph.D. students are qualified to receive an M.A. upon advancement to candidacy and achievement of Candidate of Philosophy status.